

WITHDRAWAL FORM

CHILD & PROGRAM DETAILS

First Name: _____ Program: 3 yr old program / 4 yr old program
Last Name: _____ Group: Wattle/Waratah/Blue Gum/Eucalypt

Reason for withdrawal:

Effective date of withdrawal: / /

ACKNOWLEDGEMENT

I understand that **not less than one term's notice** must be provided if I/we no longer require our child's place at the Kindergarten. **If requisite notice is not provided, one full term's fees are payable.**

Signed: _____ (Parent 1) _____ (Parent 2)

Name: _____ (Parent 1) _____ (Parent 2)
(BLOCK LETTERS) (BLOCK LETTERS)

Date: _____ (Parent 1) _____ (Parent 2)

OFFICE USE

EXIT INTERVIEW DETAILS

Conducted by (staff member name):	_____	Signed:	_____
Conducted with parent(s) name(s):	_____	Date:	____ / ____ / ____
Signed withdrawal form received by:	_____	Date:	____ / ____ / ____